



**JOB OPPORTUNITY  
DEPARTMENT OF CORRECTIONS  
WHITTLESEY ROAD  
P.O. BOX 863  
TRENTON, NJ 08625**



**THIS POSTING IS ONLY OPEN TO THE FOLLOWING:**

☐ Current Department of Corrections employees who are permanent in a competitive title, or a Civil Service Commission-approved non-competitive title, as a promotional or lateral opportunity, subject to current promotional and hiring restrictions

**Issue Date:** February 12, 2016

☐ Employees who are permanent in a competitive title, or a Civil Service Commission-approved non-competitive title, as a promotional or lateral opportunity, subject to current promotional and hiring restrictions

**Posting No.:** 48-16

☒ Interested individuals who meet the stated requirements

**TITLE:** Instructional Technician, Secured Facilities **SALARY:** \$39,457.23 - \$55,413.51

**LOCATION:** Mountainview Youth Correctional Facility, Education Department – Annandale, NJ

**JOB DESCRIPTION:**

Under close supervision of a professional-level instructor, teacher, or counselor within the Department of Corrections or Juvenile Justice Commission, assists in a variety of remedial/instructional support services during formal and informal classes, discussions, lessons, and educational experiences of assigned inmates, youth groups, and/or individuals within a secured facility, residential community home or day program for juveniles. Applies a guided process of assigned paraprofessional level work, discipline, and directed study; does other related work as required.

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**REQUIREMENTS**

**EDUCATION:** Sixty (60) semester hour credits from an accredited college or university, including or supplemented by eighteen (18) semester hour credits in a combination of any of the following areas: education, social work, criminal justice/law and justice, psychology, sociology, philosophy, anthropology, political science, urban studies, history, geography, communication, math, physical or natural science, English or other related fields.

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

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**PLEASE INCLUDE RESUME, POSTING TITLE AND NUMBER, AND COPY OF TRANSCRIPTS IF APPLICABLE (UNOFFICIAL COPIES ARE ACCEPTABLE) IN YOUR RESPONSE. ADDITIONALLY, YOU MUST PROVIDE YOUR E-MAIL ADDRESS. TO BE CONSIDERED, RESPONSES MUST BE POSTMARKED NO LATER THAN February 29, 2016.**

Forward Response To:

Lisa Gaffney, Manager, Human Resources  
Regional Personnel Services, Region 6  
Office of Human Resources  
P.O. Box 863  
Trenton, NJ 08625-0863

**Emailed resumes are to be sent only to:**

**Civilian.Recruitment@doc.nj.gov**